

ATTACHMENT 6

Examples of requests for prior authorization with backdating for personal care services

Examples of requests for prior authorization with backdating before and after the implementation of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA) are illustrated below.

For example, if both of the following are true:		Then use the following:	
Date of receipt	Date the service was provided	Prior authorization (PA) forms and instructions	Codes
9/30/03	9/20/03 and 9/25/03	Pre-HIPAA PA forms and instructions	<ul style="list-style-type: none"> • Pre-HIPAA nonmedical codes. • Pre-HIPAA medical codes.
10/03/03	9/20/03 and 9/25/03	Revised PA forms and instructions	<ul style="list-style-type: none"> • National nonmedical codes. • Pre-HIPAA medical codes.
10/03/03	9/25/03 and 10/02/03	Revised PA forms and instructions	<ul style="list-style-type: none"> • National nonmedical codes. • Pre-HIPAA medical codes for the 9/25/03 date of service. • National medical codes for the 10/02/03 date of service.
10/19/03	10/10/03 and 10/14/03	Revised PA forms and instructions	<ul style="list-style-type: none"> • National nonmedical codes. • National medical codes.